



Embroiderers' Guild

WORKSHOP BOOKING FORM 2008/09

Workshops run from 10.30am - 4pm unless otherwise stated.

If you wish to book a workshop please complete the booking form below and return it with the correct fee to:

Annie Franz, Embroiderers' Guild, Apt. 41 Hampton Court Palace, Surrey KT8 9AU
Fax: 020 8977 9882 Tel: 020 8943 1229 ex 36
Email: afranz@embroiderersguild.com

Workshop Title:

..... Date Fee

..... Date Fee

..... Date Fee

Total £

Name

Address

.....

Telephone

I enclose a cheque for £ (made payable to Embroiderers' Guild) **or**

Please debit my **Visa / Mastercard / Maestro / VisaDelta** (please circle)

Card Number

Start Date **Expiry Date** **Issue Number**

3 digits card security number (the last three numbers on the signature strip on the reverse of the card)

Card Holder's Signature **Date**

Card Holder's name (printed)

Where/how did you hear about the course?

The Embroiderers' Guild reserves the right to cancel a workshop if it becomes necessary to do so, in which case fees are refunded in full to those still registered for the course. In the unlikely event of a tutor being unable to take a workshop, the Embroiderers' Guild reserves the right to find a replacement.

For 1 and 2 day courses the full amount of the fee is required when booking. Please send a SAE if a receipt for your booking is required. In the case of student cancellations fees will be forfeited unless the place can be filled by the 28th day prior to the course, in which case the fee minus a 20% administration fee will be refunded. No refunds are available for student cancellations made less than 28 days before the course. The course is confirmed 28 days before the course date and course requirements will be sent at that point.

As workshop participants the Embroiderers' Guild may send you information about its activities and services. If you do not wish the Embroiderers' Guild to send you information about its activities and services and carefully selected organisations that the Guild believes will be of interest to you, please tick this box.